



**St Giles on the Heath
With Northcott Hamlet Parish Council**

“Working with you, For you”

Annual General Meeting

**MINUTES OF THE COUNCIL MEETING HELD ON
23 MAY 2023 AT 7.00PM**

Present:

Cllr Ken Hamlyn (Chairman)
Cllr Gerald Thorne
Cllr A Curtis
Cllr S Trusler
Cllr E Williams
Cllr L Pugh
Cllr R Atkinson

In Attendance:

Miss K Walker (Parish Clerk)
District Cllr P Hackett
District Cllr S Gibson
Members of the public: 5

Meeting opened in the Jubilee Room at 7.00 pm with the Chairman welcoming all present.

1. Apologies & Declarations of Interest:
Cllr A Nicholson, Cllr S Paulger – apologies accepted.
Declarations to be raised at the appropriate agenda item.
2. Approving Minutes of 10 May 2022 – Proposed 1st Cllr S Trusler, 2nd Cllr G Thorne. All Councillors agreed and the Chairman signed a copy of the minutes as a true record of the meeting.
3. Chairman’s Report 2023.
As we now come to the end of another year I would like to say thank you to all the Councillors for the input that you have given to the Council over the year. We thank Adele for her work for the Council which she did up until she left us. We then welcomed Kayleigh to our Council which has worked well and we thank her for her work. We have had new Councillors join which we welcome, and we have had two who retired we thank them for all their work over the many years. We thank our district Councillor P Watson for his work and grants he gave us and we now welcome our new district Councillors. Councillor Gibson we look forward to working with you. We have not had the support from the county Councillor that we would have liked to have had. We have had the usual complaints about dog mess, overgrown hedges, pavements, litter, speeding in the village etc. We have a new grass cutting contractor which is working quite well. We have dealt with planning as they come in and given our views. The daffodils have looked good again this year, and the flower box at Sladesmoor which we thank the residents for. We don’t see the Police around these days in the village. We now look forward to the coming year. Thank you one and all.
4. Elections
 - 4.1 Election of Chairman – Cllr Trusler proposed Cllr Hamlyn continue as Chairman. Cllr Thorne seconded the proposal. Cllr Pugh proposed Cllr Atkinson take on the role as Chairman, Cllr Curtis seconded the proposal. A vote of hands was held and resulted in favour of Cllr Hamlyn with 3 votes to 2. Cllr Hamlyn accepted the role.

Chairman sign and Date _____



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- 4.2 Election of Vice Chairman – Cllr Hamlyn proposed Cllr Williams take on the role as Vice Chairman, Cllr Trusler seconded the proposal. All Cllrs voted in favour and Cllr Williams accepted the role.
5. Declaration of Acceptance to Office
All Councillors present signed an acceptance to office for their roles on the Parish Council. All Councillors were provided with a register of interests form to be completed and returned to TDC. The Clerk will collect completed form from the shop on Monday 29th May. Cllrs agreed that Cllr Paulger and Cllr Nicholson could sign their declarations at the next meeting.
6. Annual Adoption of Council Policies – All Councillors had received a copy of the current policies and procedures. Adoption of the policies was agreed en bloc, proposed by Cllr Thorne, seconded by Cllr Trusler and agreed by all. The asset register was reviewed and the black bin and chain was removed.
7. End of Year Accounts
- 7.1 Approving Year End Accounts from Internal Auditor G Pollard – All Councillors had received a copy of the end of year accounts, these were proposed by Cllr Pugh, seconded by Cllr Curtis and all Cllrs agreed.
- 7.2 Chairman and Clerk to Sign the Certificate of Exemption for Audit 2022-2023 – both parties signed the form.
8. Close – the meeting was closed at 7:26pm.

Chairman sign and Date _____