



**St Giles on the Heath with Northcott Hamlet
Parish Council**

“Working with you, For you”

**MINUTES OF THE PARISH COUNCIL ANNUAL MEETING HELD ON
11th June 2024 at 7.30pm**

Parish Councillors Present: Cllr K Hamlyn, Cllr G Thorne, Cllr R Nicholson, Cllr S Paulger, Cllr S Trusler, Cllr A Nicholson, Cllr A Curtis, Cllr Scott, Cllr Bowyer, Cllr E Williams.

In attendance: Clerk Kayleigh Walker, members of the public: 0

1. PUBLIC SESSION

1.1 No members of the public present.

2. RECEIVING APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

2.1 Cllr R Atkinson, Cllr K Dimmock, District Cllr P Hackett, District Cllr S Gibson, County Cllr Morrish.

3. MINUTES

3.1 Minutes of the meeting held May 14th, 2024, were previously circulated. The minutes were proposed by Cllr R Nicholson, seconded by Cllr G Thorne, and agreed by all as a true record of the meeting, the Vice Chairman signed a copy.

4. MATTERS ARISING

4.1 The Clerk reported that Bob Smith had been storing the Tommy Soldiers and is happy to continue to do so.

5. REVIEWING CORRESPONDENCE AND CLERKS REPORT

5.1 County Cllrs Report – Just 4 communications from your parish this month to include issues such as school bus services and hedge rows. I am pleased to confirm that James McGuinness is now our new leader of council with John heart as chairman. I will continue to be chairman of Investment and Pensions

5.2 District Cllrs Report – none.

5.3 Cllrs discussed the comments received and agreed the latest cut had been much tidier. Cllrs hope that an improvement in weather will make it easier for the contractor. The Clerk had sent a response to the comments. Cllr Paulger raised the matter of uncut vegetation near Sladesmoor Crescent. As this is the responsibility of the housing association the Clerk will raise it with them.

5.4 Cllrs discussed an email from the resident with concerns about the playground. Cllrs will inspect the playground this weekend. The Clerk was asked to respond to the parishioner confirming when the mats were purchased and that they are designed to allow the grass to grow through them. The Clerk will confirm to the parishioner that annual inspections take place and maintenance takes place following these and no trenches have been dug. Proposed by Cllr Trusler, seconded by Cllr Paulger, agreed by all.

5.5 The Clerk circulated an updated asset register and confirmed the insurance policy contact details had been updated. Councillors approved the asset register and insurance policy, proposed by Cllr Paulger, seconded by Cllr Trusler and agreed by all.

5.6 Cllrs discussed the frequency of meetings and agreed to trial 6 weekly meetings with additional planning meetings if required. Proposed by Cllr Thorne, seconded by Cllr Bowyer, agreed by all.

5.7 DALC have an upcoming training session ‘Charing Parish Council meeting’s’. Councillors agreed to sign up Cllrs Curtis, Atkinson and Williams at a cost of £30+VAT per person. Proposed by Cllr Bowyer, seconded by Cllr Paulger, agreed by all.

5.8 Two members of the parish have volunteered to paint the telephone box and bus shelter. Cllrs agreed this was a welcome gesture and they would reimburse the cost of materials. Proposed by Cllr Trusler, seconded by Cllr Thorne, agreed by all.

Chairman Sign and date



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6. PLANNING AND ENFORCEMENT

6.1 1/0421/2024/FUL - Demolition of existing conservatory, proposed extension to north, garage extension to south, decking, amended access and vehicle parking - 20 Edwards Road, St Giles On The Heath. Cllrs agreed to support the application noting the off-road parking would be welcome. Proposed by Cllr R Nicholson, seconded by Cllr Paulger, agreed by all.

6.2 1/0304/2024/FUL - Retrospective application for the demolition of structure and erection of replacement outbuilding - The Firs, Chapmans Well. Cllrs agreed to support the application. Proposed by Cllr Hamlyn, seconded by Cllr Thorne and agreed by all.

6.3 Hillview, St Giles on the Heath – creation of new entrance that was previously refused planning permission and extension to building. Cllrs discussed the site activity and agreed to report it to the enforcement officer as no planning permission had been sought. Proposed by Cllr Hamlyn, seconded by Cllr Trusler, agreed by all.

7. REVIEWING PROGRESS OF COMMUNITY ACTION PLAN

7.1 Community speed watch – no updates.

7.2 Project for £1000 grant – Cllrs discussed idea’s for using the funds on a health or safety focused project. Cllrs agreed to offer the community CPR & Defibrillator first aid courses and to purchase new signs to be erected in the hall and skittles alley notifying users of the location of the community defibrillator. Cllrs also agreed to involve the primary school in a project to create ‘drive carefully’ signs to be erected in the village. Cllr Scott asked if it would be possible to update the type of light at the pedestrian crossing. The Clerk will move forward with these ideas. Proposed by Cllr Paulger, seconded by Cllr Curtis, agreed by all.

7.3 Playground subcommittee – Cllrs agreed the £350 locality budget grant received in August would be allocated to the tree felling. Proposed by Cllr R Nicholson, seconded by Cllr Thorne, agreed by all.

8. ANY OTHER BUSINESS

8.1 The Clerk reported that Highways had inspected the road damage at Jay’s Cross but it did not meet the criteria for repair. The Clerk was asked to share the details of how to report potholes and road damage on the Facebook page. The Clerk was also asked to request that Highways inspect the road condition in Chapmans Well.

8.2 The Clerk read an email from a member of the public regarding concerns over the foliage between the playing field and the Coronation Hall, the damaged protector on the tree on Moorfield Road and the recent tree felling in the play area. Cllrs asked the Clerk to send a factual response regarding the professional tree inspection and felling and to ask the hall committee to address the foliage.

9. FINANCES

9.1 Authorisations of expenses: Coronation Hall June meeting £18.00 hall hire, J Sanders – grass cutting £480.00, Clerk expenses – ink £40.27, postage £9.20, salary increase £65, picnic benches £582.92, DALC Good Councillors Guide £13.17, Community First Insurance £347.82 proposed by Cllr Thorne, seconded by Cllr Paulger, agreed by all.

9.2 Current account as of 17th May 2024 - £12301.91

9.3 Monthly budget sheet – circulated for Cllrs information only.

10. NEXT PARISH COUNCIL MEETING

10.1 Tuesday 23rd July 2024 7.30pm.

11. CLOSE

11.1 Meeting closed approx. 8.26pm.

Chairman Sign and date